

MINUTES
Town of Marshall Board of Alderman
Regular Meeting
July 19, 2021
6:00pm

Mayor Nancy Allen invited everyone to stand for the Pledge of Allegiance and moment of silence.

Aldermen in attendance were Billie Jean Haynie, Thomas Jablonski, Aileen Payne, Christiaan Ramsey, and Laura Ponder Smith. Also in attendance were Town Administrator Forrest Gilliam and Town Attorney Jamie Stokes.

Mayor Allen called the meeting to order at 6:01pm.

Item 1

Upon motion by Alderman Smith, seconded by Alderman Haynie, the Board voted 5-0 to approve the agenda as presented, with the addition of Item 5(e) – Budget Amendments #2022-01 and 2022-02 and Item 5(f) – Municipal Election Agreement.

Item 2

Upon motion by Alderman Ramsey, seconded by Alderman Jablonski, the Board voted 5-0 to approve the minutes from the June 21, 2021 Regular Meeting and the corrected minutes from the May 24, 2021 Special Meeting.

Item 3

Laura Boosinger, Executive Director of the Madison County Arts Council, provided an update on the SmART Initiative, which funds a public art project in Marshall. The Arts Council's project steering committee selected an artist in early 2020 who has designed a series of murals for placement on the sides of private buildings as well as medallions, with placement not yet determined.

Item4

Patti Waltz, Marshall resident, spoke to the Board regarding three parking tickets that she was given for parking in a two-hour parking zone. The tickets were given over a multi-day period and the Police Department reached out to Ms. Waltz before putting a tow notice on the vehicle. Ms. Waltz acknowledged that she was illegally parked for a number of days, but said that the Police should have contacted her the first time. Members of the Board instructed Ms. Waltz to pay the fines.

Item 5

Forrest Gilliam, Town Administrator, presented the Tax Collection and Water/Sewer Collection Report for June, 2021.

A copy of the Unaccountable Water Report and Monthly Operating Report for the Roberts Wells from Don Byers was presented to the Board.

The financial report for the month of June was provided to the Board.

Forrest Gilliam, Town Administrator, informed the Board that the date scheduled for Safe Treat, Friday, October 29, is the night of an away game for Madison High. There was consensus to leave the Safe Treat as scheduled, which will take place earlier in the evening than the football game. The Board had previously discussed having fireworks on the Saturday of Labor Day weekend, along with inflatables and other activities for families that evening on the Island. Given concerns with the rise in COVID-19 cases and the apparent shortage of inflatables with area vendors, there was consensus to hold the event with fireworks only.

Mr. Gilliam presented two budget amendments to the Board. Budget Amendment #2022-01 carries forward funds from FY 2020-2021 for expenses that were budgeted for that fiscal year but will not be incurred until the current fiscal year. Upon motion by Alderman Jablonski, seconded by Alderman Ramsey, the Board voted 5-0 to approve Budget Amendment #2022-01.

Budget Amendment #2022-02 records proceeds from a donation for the Police Department calendar, adjusting revenue for Donations and the expense line for Police-Non-Capital Equipment by the same amount. Upon motion by Alderman Ramsey, seconded by Alderman Smith, the Board voted 5-0 to approve Budget Amendment #2022-02.

Mr. Gilliam presented a draft agreement with the Madison County Board of Elections to conduct the 2021 municipal election for the Town of Marshall. Upon motion by Alderman Payne, seconded by Alderman Haynie, the Board voted 5-0 to approve the agreement.

Boards Reports

Board of Adjustment – No meeting.

Planning Board – Met July 6th

Parks and Recreation – No meeting.

Department Reports

Fire Department – Report is in packet.

Police Department – Report is in packet.

Chief Mike Boone provided an update to the Board regarding parking enforcement in the downtown area.

Water Department – Report is in packet.

Maintenance Department – Report is in packet.

Zoning Department – Forrest Gilliam

Public Comment

Jon Svendsen spoke regarding his concerns with the placement of a Two-Hour parking sign near his business that would encourage people to park in what should actually be a no parking zone. Staff will assess the location of the sign and look for less confusing placement.


Upon motion by Alderman Haynie, seconded by Alderman Smith, the Board voted 5-0 to enter into closed session for the purposes of attorney-client privilege, personnel, and property.

Upon motion by Alderman Haynie, seconded by Alderman Smith, the Board voted 5-0 to return to open session.


Upon motion by Alderman Smith, seconded by Alderman Payne, the Board voted 5-0 to authorize an extension through June 30, 2022 of the lease between the Town and Kathryn Roberts Henry and Anne Roberts for use of wells, with all terms matching that of the lease in place as of June 30, 2021.

Upon motion by Alderman Payne, seconded by Alderman Haynie, the Board voted 5-0 to approve a contract addendum for Forrest Gilliam, Town Administrator, increasing the hourly rate of pay by three percent and adding twenty hours per month to supplement zoning administration work. Both provisions were approved in the budget, and the rate increase matches the salary increase that was funded for Town employees.

Upon motion by Alderman Payne, seconded by Alderman Ramsey, the Board voted 5-0 to adjourn at 7:43pm.



Nancy Allen, Mayor



Forrest Gilliam, Town Clerk